

Minutes - APPROVED



Meeting	Corporation
Date	08 April 2019
Time	5:00pm
Venue	E2.01

Corporation members present	In attendance (specific attendance indicated in brackets)	Apologies
Rosie Beswick Gail Bleasby Dan Blasczyk, Staff governor (1-14) Lindsey Ellis, Student governor (1-14) Graham Guest, Principal Paul Hinkins, Chair Chris Pallett Manny Uppal, Student governor (1-14)	Martyn Hasell, Director of Finance (5 & 6) Sue Marston, TWC representative (1-14) Steph Morley, Clerk to the Corporation Janet Stephens, Deputy Principal	Paul Birch Katherine Kynaston, TWC Geoff Layer Jim Welch

No.	Item	Action						
DISCUSSION								
	Where we are now							
	Due to the number of apologies received from governors, the Chair proposed a separate, more informal session be arranged offsite to cover this discussion item. The Corporation agreed.							
CORPORATION BUSINESS								
1.	Welcome, introductions and apologies							
	The Chair welcomed everyone to the meeting. Apologies had been received from P.Birch, G.Layer and J.Welch. S.Marston was in attendance as the Telford & Wrekin Council representative.	<i>Clerk to update register</i>						
2.	Declarations of Interest							
	The Clerk reported no declarations had been received in advance and the following standing declarations were noted: <ul style="list-style-type: none"> - P.Hinkins, as Managing Director of Business Watch Guarding - P.Hinkins, as Vice Chair of the Marches Local Enterprise Partnership 	<i>Clerk to update register</i>						
3.	Confidential matters							
	It was agreed there was a need to hold the following items in Confidential session for the given reasons:	<i>Clerk to update register</i>						
	<table border="1"> <thead> <tr> <th>Item/report</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>15 – Confidential minutes</td> <td>17.2(d) – any matter, by reason of its nature, should be dealt with on a confidential basis (general)</td> </tr> <tr> <td>16 – Telford Partner Board</td> <td>17.2(d) – any matter, by reason of its nature, should be dealt with on a confidential basis (general)</td> </tr> </tbody> </table>	Item/report	Reason	15 – Confidential minutes	17.2(d) – any matter, by reason of its nature, should be dealt with on a confidential basis (general)	16 – Telford Partner Board	17.2(d) – any matter, by reason of its nature, should be dealt with on a confidential basis (general)	
Item/report	Reason							
15 – Confidential minutes	17.2(d) – any matter, by reason of its nature, should be dealt with on a confidential basis (general)							
16 – Telford Partner Board	17.2(d) – any matter, by reason of its nature, should be dealt with on a confidential basis (general)							

4.	Minutes of the last meeting and matters arising	
4.1	<p><u>Minutes of the last meeting</u> The minutes of the meeting held 04 March 2019 were APPROVED as a true record.</p>	Clerk to file
4.2	<p><u>Matters arising report</u> The Clerk presented the Matters Arising report to the Corporation and the following updates were provided further to the report:</p> <p>Apr18-01: recommendations from the retendering process for security provision would be presented to the Corporation for decision at its next meeting. The Chair's declaration of interest was reiterated and it was confirmed he would not be present for the item at that meeting.</p> <p>Apr18-02: G.Guest confirmed the report was in production and would be ready to present at the next meeting.</p> <p>Dec18-09: J.Stephens reported the original intention had been to complete the harmonisation process by 01 May 2019; however, a short extension was expected due to concerns around timing. Feedback received showed staff members wanted to know the outcome of the curriculum planning process and its implications for staffing. J.Stephens confirmed there were no planned redundancies following the curriculum planning process (subject to enrolments), therefore the plan would be shared with affected staff to confirm this. An extension of redundancy cover to 31 December 2019 was also being offered.</p> <p>Dec18-14: A more targeted and proactive approach would now be employed in order to find potential candidates with the required skillset to be a Telford College governor.</p> <p>Feb19-02: J.Stephens reported she had discussed regional comparator data for apprenticeships with the ESFA at the last case conference. They had advised this data was currently unavailable; however, they recommended a request for this information be made through their online portal.</p> <p>Mar19-02: a template for reporting on teaching, learning and assessment was being developed by T.Noonan, who would be attending the next meeting to discuss curriculum reviews.</p> <p>Mar19-03: Following J.Welch's comment at the last meeting regarding increased administrative work for teaching staff, G.Guest reported there were plans to redistribute the work and provide more support for teaching staff. The changes would be implemented over the Easter break.</p> <p>Mar19-05: Corporation members were urged to circulate the updated governor vacancy information and target any individuals they believed would add to the collective skillset of the board.</p> <p>Mar19-08: J.Stephens confirmed pension liability would be added to the risk register. She informed the Corporation the 7% increase for the TPS had recently been out to national consultation for the first year to be funded and indications were the increase may be funded for the first year only. For the LGPS, any further increases were as yet unknown (currently at 14.7% contribution until March 2020).</p> <p>Mar19-10: this would be discussed under the Confidential Session.</p>	

	<p>The Chair reinforced the importance of recruiting replacements particularly for the finance-related governor roles (link governor and Chair of the Audit Committee). He stressed the need to attract candidates with the correct skillset and stated potential candidates did not need to be local to the Telford area – a fresh outlook could be incredibly useful.</p> <p>The Corporation asked, given the Chair’s comment, whether the use of technology to enable governors to contribute at meetings who would otherwise send apologies would be considered. The Chair confirmed this had been done in the past via conference call and he was willing to utilise this and video conferencing if it helped to increase governor contribution and potentially attract candidates. It was agreed this would be trialled at the next meeting.</p>	<i>Clerk to implement</i>
--	--	---------------------------

FINANCIAL HEALTH		
-------------------------	--	--

7.	Curriculum planning, applications and progression	
<p>7.1</p> <p>7.2</p> <p>7.3</p> <p>7.4</p>	<p><u>Curriculum planning</u> J.Stephens presented her report, which reported on the outcome of the first stage of the process. This process had begun much earlier this year and had been more robust. Some required changes had already been identified, for example a review of the apprenticeships plan following notification of next year’s allocation and adult education once allocation was confirmed. The next stage of the process would soon begin, followed by involvement of the Finance team to develop the financial plan and align with the TU plan/CFADS.</p> <p><u>Applications</u> J.Stephens informed the Corporation, as at 27 March 2019, there were 1070 active applications (all ages) for 2019/20, which was 65 less compared to the same time last year. The biggest shortfall was in the 16-18 age group (96 applications/9.5% drop).</p> <p><u>Progression</u> As part of the action being taken to mitigate the risk of not achieving the enrolment target, a significant focus had been placed on internal progression. This had begun last year with the introduction of career pathways.</p> <p>CORPORATION QUESTIONS/COMMENTS</p> <p>The Corporation asked whether the learner numbers proposed were realistic given the area’s demographic changes and the lower than expected enrolment numbers. J.Stephens confirmed the numbers had been developed through the curriculum planning process and was informed by internal progression data, surveys carried out with students and historical trends. These figures would be scrutinised and challenged during the second round of the process. G.Guest informed the Corporation the biggest risks to enrolment were external, for example schools making very late changes to their enrolment criteria. Internal progression, however, was within the college’s control. The local authority was working hard to capture intended destinations from Year 11 students and S.Marston informed the Corporation Telford and Wrekin was one of the worst areas in the region for knowing Year 11’s intended destinations due to a significant number of young people making late decisions.</p> <p>The Corporation asked, if enrolments were lower than hoped, how this would affect funding. J.Stephens explained the majority of the funding received (for 16-18y) was lagged, therefore this would affect the funding for 2020/21 and not 2019/20.</p> <p>The Corporation noted the previous statement of no redundancies being anticipated following the curriculum planning process and asked how this reconciled with lower</p>	

	<p>learner numbers. J.Stephens explained this was due to the transferrable skills of staff members, for example academic teaching staff were currently being upskilled to deliver vocational teaching.</p> <p>The Corporation asked, given enrolments being below target this year, if the HE enrolment numbers were realistic. J.Stephens explained the numbers had been provided by the Learner Manager and had been tested through the curriculum planning process. Through the Hub activity, a more strategic approach working with the University of Wolverhampton was taking place, however the numbers would be challenged further during the next stage of the process.</p> <p>The Chair thanked J.Stephens for the update and emphasised the need for the Corporation to retain a focus on enrolment.</p>	
--	--	--

TEACHING, LEARNING & ASSESSMENT

8.	Attendance, retention and predicted achievement	
8.1	<p><u>Attendance</u> G.Guest presented his report and explained attendance remained a challenge – an overall rate of 81.9%, which was 5% below the same point last year and a 0.5% decrease from last month’s report. A number of different strategies continued to be employed to increase attendance, which were set out in the report.</p>	
8.2	<p><u>Retention</u> Despite the lower than expected attendance, retention for all age groups was above national average and was higher than at the same point last year. This therefore indicated learners were not leaving the college but were choosing not to attend certain lessons. G.Guest believed the main cause of this was the new timetabling this year and lessons had been learnt for future timetabling.</p>	
8.3	<p><u>Predicted achievement</u> G.Guest referred Corporation members to the relevant section of the report and explained it should be viewed with an element of caution due to being the first time the new management team had undertaken the analysis. The purpose of the process was to ensure more students achieved and to continue the momentum of year-on-year improvement.</p> <p>He explained all students had been RAG-rated according to their likelihood of achieving – Green (on track to achieve), Amber (some intervention required/should achieve) and Red (high risk of not achieving/intervention and/or support in place). The analysis showed 16-18y achievement (green and amber) was predicted to be higher than last year’s rate, however 19+ was more challenging. The first round of quality support meetings (QSMs) focused on predicted achievement had finished that day, with follow-up meetings taking place after the May Bank Holiday. He had been assured interventions had been put in place to enable students to achieve and he praised the extent of the support provided by tutors, including three tutors making home visits to students unable to come into college. He informed the Corporation English and maths were the biggest challenge, given these subjects had the lowest attendance rates.</p>	
8.4	<p>CORPORATION QUESTIONS/COMMENTS</p> <p>The Corporation commended the dedication of the staff going above and beyond to ensure learners achieved and asked for confirmation the welfare of both staff and students were not at risk during home visits. G.Guest confirmed visits were undertaken within the proper procedures and he was confident there were no welfare</p>	

	<p>issues. At the Corporation's request he agreed to check the appropriate insurance cover was in place for the staff making these visits.</p> <p>The Corporation referred to the second table (16-18 by level, excluding E&M), where achievement rates were lower than last year's performance, and asked if this could be recovered. J.Stephens informed the Corporation all students' predicted achievement was scrutinised through the QSMs. Every student rated as Red/High risk had an action plan in place and she thought managers may have been overly cautious. The process would be repeated at the beginning of June 2019, at which point more would be known about the impact of the action plans.</p> <p>The Corporation asked if work would be undertaken to track accuracy, ie comparison of predicted and actual achievement. G.Guest confirmed this would take place and managers would be held to account.</p> <p>J.Stephens provided an update on apprenticeships achievement. She informed the Corporation analysis had been undertaken and 70.9% timely achievement was predicted. This was considerably higher than last year's achievement (approx. 50%) and the national average of 59.6%. The Corporation noted the improvement compared to last year's timely achievement rate and also the number of legacy apprenticeships completed that year.</p>	<p><i>Principal to check and report back</i></p>
<p>9.</p>	<p>Safeguarding update</p>	
	<p>G.Guest reminded the Corporation the figures within the report were not a like-for-like comparison against the previous year due to a change in categories for this year.</p> <p>Incidents of mental health continued to be the largest reporting issue at the college, which had been reiterated through the recent round of QSMs. He was looking to increase support for this next year. He noted this was a national concern, across the education sector as a whole. He reported there was nothing of significant concern.</p> <p>The report listed the activity taking place to support students. M.Uppal and L.Ellis informed the Corporation about the knife crime workshops held on 26 March 2019, led by Alison Cope whose son had been a victim. She had spoken to learners about the impact knife crime had not just on a victim's family but also the wider community. They believed the workshops had been impactful and suggested they were a regular event in the student calendar.</p> <p>CORPORATION QUESTIONS/COMMENTS</p> <p>The Corporation asked which cohorts had been invited to attend. L.Ellis confirmed all learners had been invited to attend one of the workshops taking place across the day. There had been no pressure to attend and she believed this meant students had been more willing to go to one of the workshops.</p> <p>The Corporation asked whether bullying/abuse via social media was captured via CPOMS. G.Guest explained bullying, whatever the method, was captured as bullying via the system. D.Blasczyk informed the Corporation a number of talks and workshops on this issue were delivered during the Autumn term. It was suggested a workshop similar to that for knife crime could be delivered for cyberbullying given the positive feedback received from students.</p> <p>The Corporation noted the total for the 2019 incidents was incorrect and should read 65, showing a much reduced increase in reported incidents compared to the previous year.</p>	

	<p>It was noted the reintroduction of visual aids throughout the college for cyber awareness had been discussed at the recent meeting of the Audit Committee and it was suggested this could be replicated for other issues such as knife crime and cyberbullying.</p> <p>L.Ellis informed the Corporation she was pleased Security officers were entering classrooms to challenge students not wearing college ID cards. It was having the desired effect of making students more aware of the need to bring their ID to college.</p> <p>D.Blasczyk informed the Corporation he had already begun working with the Assistant Principal to plan the tutorial programme for 2019/20, which was being informed by student feedback and learning from past experience. Learner Voice activity would take place every six weeks using a variety of different methods and each time its impact would be assessed. He noted mental health was a difficult topic to address and recent cases in the media of celebrity suicides could help to raise awareness. It was noted the number of celebrities willing to speak about their own mental health was increasing and it was suggested the college's link to the FA be explored.</p>	<i>Deputy Principal to explore</i>
FINANCIAL HEALTH		
5.	Management accounts to 28 February 2019	
	<p>M.Hasell presented the management accounts for the period ending 28 February 2019. Income was just over £11m to date, £400k adverse to budget. Savings continued to be made in both pay and non-pay expenditure and the overall operating position was £147k favourable to budget.</p> <p><u>Key risks:</u></p> <p>Forecast outturn (Green) – this had been updated to reflect the ongoing apprenticeships challenge and payroll savings. Loss at year-end was now forecast as £616k, which was £400k favourable to budget.</p> <p>Apprenticeships (Red) – this remained a challenge and a high risk. February 2019 enrolments had been disappointing and the <u>full year</u> income forecast was now almost £900k adverse to budget.</p> <p>AEB (Green) – this continued to be a Green risk as income was forecast to exceed target. Income was set to increase over the final five months of the year and the end of year target was expected to be exceeded by around £250k.</p> <p>HE (Red) – this remained a red risk throughout the year due to the single enrolment period.</p> <p>Pay cost (Green) – this continued to be a Green risk as expenditure was £486k favourable to budget. This was due to savings generated resulting from income shortfall, senior management changes and the release of TU grant relating to staffing costs.</p> <p>Cash (Amber) – the college was at the low point of the annual cash cycle. An upturn was imminent, as per the forecast, and the use of the overdraft was not anticipated.</p> <p>Sale of assets (Amber) – although the sale of the King St campus completed in March 2019, this remained an Amber risk due to the ongoing sale of the Whitehouse Hotel, which was progressing slowly.</p>	

	<p>M.Hasell also highlighted for non-pay expenditure:</p> <ul style="list-style-type: none"> - The over/underspends were consistent with previous months - Premises costs were over budget due to the delayed sale of King St and higher than anticipated wear and tear of the campus - Recruitment challenges had resulted in higher than expected costs - More interest than budgeted for had paid due to the delayed sale of King St <p>CORPORATION QUESTIONS/COMMENTS</p> <p>The Corporation noted, despite the mitigating action discussed at previous meetings, the apprenticeships situation was not improving, asked if this was a national issue and whether the college was doing all it could. G.Guest reported a decline in apprenticeship income was a national issue; however he believed, given the college’s geographic and economic location, more could be done and the focus needed to change. A shift towards a more tailored approach, particularly for SMEs, was required.</p> <p>The Corporation asked whether there was a plan in place and if the team knew what they needed to do to drive improvements in standards. J.Stephens confirmed there was a plan in place and the team understood what ‘good’ looked like as they had made significant improvements in quality. Enrolments, and therefore income, was the biggest challenge.</p> <p>The Corporation noted the considerable savings made through lower than budgeted pay costs but stressed the importance of not relying on this to mitigate this year’s major income deficits (ie apprenticeships and HE).</p> <p>The Corporation asked whether the increases in AEB income over the next four months were achievable. M.Hasell confirmed this was correct and he was forecasting the AEB income would exceed target by year end. The Corporation acknowledged the turnaround that had taken place over the last 12 months. G.Guest informed the Corporation future AEB allocation would be devolved and he had been meeting with the councils involved in the Combined Authorities operating within the region to discuss the college’s plans. J.Stephens suggested the college may need to look at AEB provision rather than apprenticeships for college growth. This would still mean aiming for apprenticeship growth but taking a more prudent approach.</p> <p>The Corporation asked when the apprenticeship targets for the next academic year would be known. J.Stephens confirmed they had been worked on through the curriculum planning process but were being revisited due to confirmation of funding allocation from the ESFA. The team had been involved and new forecasting software had now been implemented to provide more accurate forecasts going forward.</p> <p>The Corporation acknowledged apprenticeships was a competitive market and the college had suffered in the past due to its poor reputation. However, this was continually improving and businesses were now much more willing to enter into discussions with the college.</p>	
6.	<p>External review of 2017/18 financial statements</p>	
	<p>M.Hasell presented the report. The letter and dashboard from the ESFA confirmed they agreed with the college’s financial self-assessment of ‘satisfactory’.</p> <p>He highlighted the following from the dashboard report:</p> <ul style="list-style-type: none"> - The cash reserves spike was due to receipt of TU funding - The solvency ratio over time showed the college was normalising and moving towards the national median 	

	<ul style="list-style-type: none"> - Profitability was improving (measured using EBITDA) - Staff costs were reducing and were moving towards the national average - Borrowing had significantly dropped and was due to fall below the national medium - The spike for debt charge as a percentage of income was anticipated due to planned loan repayment <p>There were no questions and the Corporation thanked M.Hasell for his report.</p>	
--	---	--

LEADERSHIP & GOVERNANCE		
------------------------------------	--	--

10.	Audit Committee report	
------------	-------------------------------	--

10.1	<p><u>Meeting held 25 March 2019</u></p> <p>R.Beswick introduced the item and explained she had chaired the meeting following the Chair of the Audit Committee’s earlier than expected departure from the Corporation.</p> <p>She highlighted the following:</p> <ul style="list-style-type: none"> - A representative from KPMG had not been able to attend but had provided a brief update via email, confirming the NCT short period accounts for 2017/18 had been finalised and signed off. The management letter would follow shortly - The internal audit benchmarking report showed assurance levels were improving. The number of low risk recommendations had increased but this was to be expected given the college’s normalising state - The internal audit plan had been discussed – the Financial Planning & Budgetary Control report had been presented and four further audits were taking place before the next meeting of the Committee 	
10.2	<p><u>Whistleblowing Policy update</u></p> <p>R.Beswick reported the Audit Committee had considered the draft update of the Whistleblowing Policy and recommended it for approval by the Corporation.</p> <p>The Corporation APPROVED the draft update of the Whistleblowing Policy.</p>	
10.3	<p><u>External and internal audit review</u></p> <p>R.Beswick informed the Corporation the current contracts for both external and internal audit services ended this academic year and the Audit Committee had discussed the options available to the college. The Committee had discussed the need to re-tender but were also mindful of the benefit of maintaining the current arrangements for a further 12 months to ensure consistency while the college was still normalising following merger and the move to a single site. The Committee had weighed up the two options and agreed to recommend the Corporation approved a 12 month extension to the existing contracts.</p> <p>The Corporation APPROVED the Audit Committee’s recommendation to extend the existing external and internal audit service contracts for a further 12 months, subject to the rules and regulations relating to engaging auditors.</p>	

11.	Reports to Corporation	
------------	-------------------------------	--

11.1	<p><u>Kickstart</u></p> <p>R.Beswick presented this item as Chair of the Kickstart Board/TCAT Multi-Academy Trust. Kickstart remained under pressure to take more students. She reported the new interim headteacher, T.Cash, had made a significant positive impact on student outcomes – improved attendance, reintegration of students back into mainstream education and increased numbers in students hoping to progress into college after Y11. At its meeting on 19 March 2019, the Kickstart Board discussed whether Kickstart was</p>	
------	--	--

receiving a fair funding allocation per pupil and it was agreed this would be discussed with the local authority with a view to resolving this.

CORPORATION QUESTIONS/COMMENTS

The Corporation asked whether the funding received was appropriate for the number of students on roll. R.Beswick confirmed Kickstart received funding based on pupil numbers, however it was the level of funding (ie amount per pupil) that was in question.

G.Guest informed the Corporation he had commissioned a review of Kickstart late last year. The outcome of the review would be presented to the Corporation at its meeting on 07 May 2019 to discuss the report, its recommendations and how Kickstart featured as part of the college's strategic vision. He stated the Corporation needed to consider the impact on college culture, the appropriateness of Kickstart's current accommodation and the required skillset from the college's management team to support the Kickstart team.

The Corporation asked what they would be presented with at the next meeting. G.Guest confirmed he would be making recommendations to the Corporation based on the report of the review.

The Corporation noted the pressure to increase numbers was a major issue for Kickstart and asked whether this was a much wider issue of high exclusions. Corporation members who were also governors of Kickstart reported this had been raised at their last meeting and the local authority acknowledged it was an issue as the borough remained amongst one of the highest in the country for exclusions. G.Guest informed the Corporation it was difficult for the local authority as the secondary schools were academies and therefore not under their control. S.Marston confirmed the local authority had raised the high exclusions with Ofsted, as the body with the authority to challenge schools. All agreed it was important to have a collaborative approach to reducing exclusions across the borough.

The Corporation noted there was an urgent need to address both numbers and funding, and asked for confirmation of where responsibility lay. It was confirmed the college was ultimately responsible for Kickstart (financial and educational performance) as its sponsor. This was complicated by the local authority essentially being the 'customer' and also setting the price of the service.

11.2 Staff governors

D.Blasczyk reported he was enjoying working with P.Stone and E.Johnson in their respective interim roles of Assistant Principal and Director of Student Services. Work was now fast-paced but structured and planning was already underway for next year. He asked how the progress and momentum would be maintained once the interim contracts had ended and if students would be involved in the recruitment process for their replacement(s). G.Guest agreed it was important to maintain momentum and confirmed there would be student involvement in the recruitment processes.

D.Blasczyk was keen to continue the programme of talks and workshops for students throughout the year and stated it would be helpful to be given a budget to manage this. G.Guest encouraged him to speak with P.Stone so this could be factored into the next year's budget planning activity.

11.3 Student governors

M.Uppal reported he and L.Ellis welcomed the involvement of P.Stone with the Student Council. They were proactively being informed of how issues they raised had been resolved and, as a result, the Student Council felt more positive about raising issues and

	<p>concerns. The Council meetings now had structure and were more consistent. The Council was also ensuring students' successes were celebrated around the college. She reported Progression Week was helping students to think about their career and what they needed to do to continue on that journey.</p> <p>S.Marston informed the Corporation she had undertaken some work with the college looking at student withdrawals. They had found a significant amount of the students withdrawing from college were those who had made a last minute decision to enrol or had not attended any of the open events. They were therefore emphasising the importance of attending open events and twilight sessions. D.Blasczyk added he had received positive feedback from students this year about the ability to change course within the first six weeks of the academic year.</p> <p>The Chair thanked the student governors for their honest and refreshing contributions. He stated how important their input was for helping governors to triangulate what was reported at the Corporation meetings with learner experience.</p>	
12.	Risk management	
	<p>J.Stephens presented her report and explained the attached strategic risk register had been discussed by the Audit Committee at its meeting on 25 March 2019. She highlighted the following high level/red risks, all of which had been discussed earlier during the meeting:</p> <ul style="list-style-type: none"> - Kickstart (new risk) - Attendance, particularly English and maths - Time slippage on asset sales - Apprenticeship enrolments/income - HE enrolments/income <p>She informed the following new risks were being added to the register:</p> <ul style="list-style-type: none"> - Pension liability - Key stakeholder management and local politics <p>There were no questions from the Corporation.</p>	
FINAL BUSINESS		
13.	Self-assessment and reflection	
13.1	<p><u>General improvements/good ways of working</u> As per the discussions earlier in the meeting:</p> <ul style="list-style-type: none"> - A separate informal session would be organised at an offsite location (Discussion item) - The use of video conferencing would be introduced as a means of enabling governors unable to attend to take part in meetings and potentially help to attract new governors (Item 4.2) 	<i>Clerk to action</i>
13.2	<p><u>Risk identification</u> No further risks were identified; however, it was agreed the Corporation would continue to monitor the hotel sale until completed.</p>	
14.	Any other business	
14.1	<p><u>Governors' use of social media</u> C.Pallet informed the Corporation he had discussed with the Clerk the idea of using his own social media account (LinkedIn) to showcase the role of governors and the</p>	

14.2	<p>contribution they make. He had been made aware of the college’s social media policy - he confirmed this would be adhered to and he would work in conjunction with the college’s Marketing Manager. He explained he was aware other governors had social media accounts and asked if they were happy to be tagged into his college-related posts. They confirmed they were.</p> <p>The Chair welcomed this approach and the need to proactively communicate and celebrate the contribution all Corporation members make towards the governance of the college.</p> <p><u>DfE’s College oversight policy</u> The Clerk made the Corporation aware of the recently published policy document <i>College oversight: support and intervention</i> from the DfE. The document set out the government’s new approach for supporting and intervening in colleges experiencing financial and/or quality issues and the different ‘triggers’ for the different types of support/intervention.</p> <p>There was a clear message colleges were required to take action at the earliest opportunity if they became aware of potential problems. G.Guest also reminded the Corporation, as part of the introduction of the Insolvency regime for colleges, there would no longer be exception financial support provided by the ESFA.</p> <p>G.Guest informed the Corporation the college could possibly trigger intervention/support as it continued to recover (ie while travelling in the opposite direction). He would ask M.Hasell to map this against the college’s KPIs/financial performance to identify when this may happen and the reasons for it.</p> <p>D.Balscyk, L.Ellis, S.Marston and M.Uppal left at this point in the meeting.</p>	<p><i>M.Hasell to undertake mapping</i></p>
<p>CONFIDENTIAL ITEMS A separate, more detailed minute of the Confidential session was taken</p>		
<p>15. Minutes of the last meeting (Confidential session)</p>		
15.1	<p><u>Minutes of the last meeting</u> The minutes of the Confidential session during the meeting held 04 March 2019 were NOTED as a true record and would be presented for formal approval at the next meeting due to this part of the meeting not being quorate.</p>	
15.2	<p><u>Matters arising</u></p> <ul style="list-style-type: none"> - Curriculum Growth Strategy: an update was provided on the Aviation Hub/Aviation Skills Partnership project - The sale of King St: the sale of the King St campus to Telford & Wrekin Council had completed on 25 March 2019 - LEP Skills Funding update: an update was provided. 	
<p>16. Telford Partner Board</p>		
	<p>G.Guest provided an update on the college’s involvement in the Telford Partner Board.</p>	

The meeting closed at 7:30pm